How to Find Your SIGMA Vendor Number & Address ID

Vendor Number

- 1. Go to WWW.Michigan.gov/SIGMAVSS
- 2. Click **SIGMA VSS**

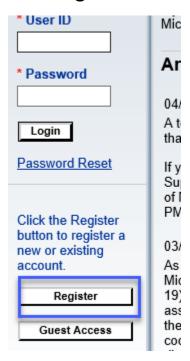
ABOUT SIGMA VSS

Not Registered?

You can register in SIGMA VSS to receive payments and respond to business opportunities.

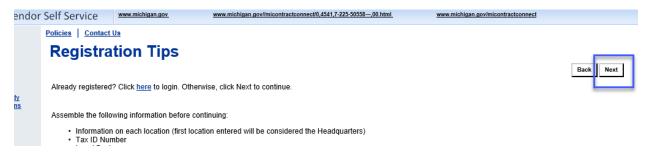
Currently Registered?

3. Click Register

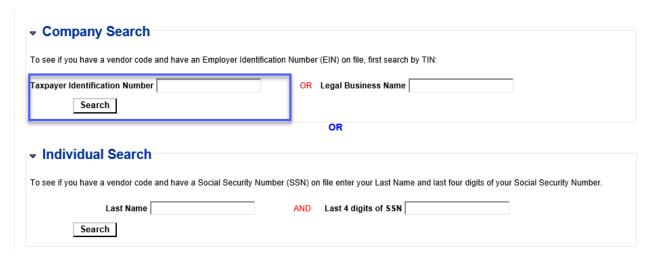


4. Memorandum of Agreement scroll down and click Accept Terms

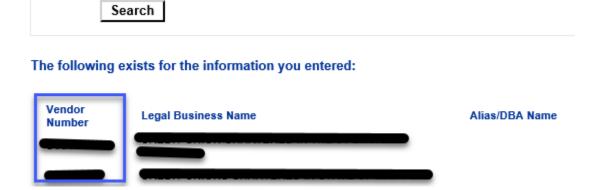
5. Registration Tips click Next



6. Enter company TIN and click search



7. The registration result will return below the search boxes.



8. The vendor number to the left of the legal name is the SIGMA vendor number.

Address Id

1. Log Into your SIGMA account



2. Go to the Addresses & Contact tab



Address id is the left of the address you want to use.
Note: If you have more than one address you will need to choose the address id next to the correct address. Address ids can be three and five characters long.

